

Greater Oxford Civic Association Board Meeting Minutes
November 4, 2024 – 7:00pm
Held at the home of Michelle Emrich & Courtney Tolmie

Board members present: John Cardwell, Anthony Corcoran, Michelle Emrich, Evelyn Klumb, Tracy Leckie, Debbie Mangolas (on Zoom), Mike Martin, Linda Martin (on Zoom), Niki Sabbath, Courtney Tolmie, Rachel Wingeier (on Zoom)

Absent: Trip Cash, Sharon Shaw

Welcome: Meeting called to order and facilitated by Michelle Emerich, Board President

Minutes: October 2024 minutes reviewed and approved as submitted

Committee Reports:

1. **Treasurer's Report** (Courtney): October report sent via email & accepted as submitted
 - a. YTD balance: \$2,454.41
 - b. October income: \$120 (member dues)
 - i. Trip secured reduced premium w/ Traveler's Insurance (= \$725 refund)
 - c. October expenses: \$714.83 (Fall Observer printing costs)
 - d. Coming soon:
 - i. Income: Advertising invoices have been sent by Evelyn & Courtney
 - ii. Expenses: Fall Festival expenses (\$400 or less)
 - iii. Dues – about 6 people paid (only about 3 were new members)
 - iv. Comparison: We had \$2,100 in October 2023 – so we're doing better this year
 - v. Unsure if Sarah Abubaker will continue tradition of giving GOCA \$500/yr
 - e. Action: Trip to call Truist again re: outstanding double-charge from 2023 Oxtoberfest
2. **Membership** (Courtney):
 - a. We added about 3 new members in October
3. **Website/ Observer/Advertising** (Niki and Evelyn):
 - a. **Website:**
 - i. Action: Niki to review it for any needed updates
 - b. **Observer:**
 - i. Niki sent articles for Winter issue to Joanne yesterday (11/3)
 - ii. New editor: No one volunteered to take over as editor
 1. Action: Niki to have Joanne include a second blurb soliciting a volunteer editor to replace her
 - iii. New column: Linda suggested adding a restaurant review as a recurring column. Rachel volunteered to write blurb for the Winter Observer and write/manager reviews for future Observer issues
 1. Action: Rachel to send review to Niki by EOD 11/5
 - iv. Holiday Yard Décor Contest: Courtney offered to take it over. Involves taking photo of houses, deciding on winner, posting yard sign, adding notice on website
 1. Judging period: 12/20 – 12/23
 - c. **Advertising:**

- i. Invoices have been sent by Evelyn & Courtney
 - 1. Action: Evelyn to follow up with the vet re: outstanding invoice
- ii. GOCA has gifted Minute Man with a free ½ page ad for a long time. Board agreed to eliminate the ad altogether
 - 1. Action: Niki will let Joanne know to pull this from the Winter Observer

4. **Welcome Team** (Debbie):

- a. Gave several welcome packets to Block Captains to send out
- b. A couple who are renting just outside of Oxford boundary were excited to join GOCA, send their dues and get involved
 - i. Board agreed to allow them to join even though they're technically outside of Oxford, but to make it clear they would not receive print copies of the Observer or flyers
 - ii. Courtney offered to email members outside the Oxford boundary w/ a link to the digital copy of the Observer if ever any join
 - iii. Debbie will wait to see if the renters reach out again
 - iv. Board may eventually need to decide on a specific distance beyond the Oxford boundary that we will allow non-Oxford residents to become GOCA members

5. **Crime Watch** (Mike):

- a. No news

6. **Infrastructure** (Trip):

- a. No news

Special / Upcoming Events:

- 1. **2024 Fall Harvest – Saturday, November 9 – 3:00-5:00pm – Barningham Strip – Rain or Shine**
 - a. Set-Up: 2:00pm
 - b. Event Budget: \$400
 - c. Alcohol: Michelle to bring cider keg, beer, bottled water, ice (\$175-\$200)
 - d. Canopy: Niki has GOCA's two small canopies, but they need stakes
 - i. Action: Mike will pick them up from Niki and check the stakes/skewers
 - e. Music: Evelyn to bring her battery-operated boom box; Linda to lend her iPod
 - f. Drink tickets (2 per adult): Niki will bring GOCA's supply
 - g. Plates, cups, utensils, napkins: Niki will bring GOCA's supply
 - i. For future events: Linda requested to bring her extra flatware to help GOCA event be "greener"
 - h. Kids Games: Diana to bring some of these
 - i. Contests: None. Despite awesome plans and flyer, no one has signed up for either contest
 - j. Other: Sign-up sheet
 - i. Snacks
 - ii. Tables

- iii. Chairs
- iv. All-Age Games
 - 1. The Bingo game may not happen since it's expected to rain and we've not secured enough tables and chairs
- v. Action: Courtney to email a sign-up sheet listing the following

2. GOCA Board's Holiday Party – Tuesday, December 3 – 6:00pm

- a. Location: Linda's house (8349 Cherokee)
 - i. Important: Every guest needs to drive on the same side of the driveway (so people can leave when they want to) and bring a flashlight or phone (because it's not lit)
- b. Invitations: Evites
 - i. Action: Mike will send the Block Captains' emails to Michelle
 - ii. Action: Michelle to send Evite Sarah Abubaker, Betsy Carr, and Mark Miller, the winner of 4th District School Board seat, and Block Captains
- c. Food/Drink: Pot Luck
 - i. Action: Board members to sign up to bring a food item and/or alcohol

New Business:

- 1. **Fund raising**: Board agreed to defer full conversation until February's board meeting

Next GOCA board meeting:

- Tuesday, February 4 – 7:00pm
- Evelyn's home (3001 E. Weyburn)

Meeting adjourned.

Respectfully submitted,

Rachel Wingeier, Secretary